

INDIA INTERNATIONAL CONVENTION & EXHIBITION CENTRE (IICC) LTD

Application form

ANNEXURE – II

Post applied for: _____

Passport size
recent Colored
Photograph of
applicant

Application is for Deputation / Contract (please tick)

S.N.	Particulars	Details to be filled by the Applicant
1.	Name of Applicant	
2.	Present Designation	
3.	In case application is for deputation: Service to which the officer belongs to out of : a. Central Government/ State Governments/ Union territory Governments b. Date of entry into service & Post with pay level in which joined	
4.	Name of Organization employed with:	
5.	Whether currently on deputation/ short term contract? If yes, Date from which on deputation: Name of organization on deputation to: Designation on which on deputation to :	
6.	In case application is for Contract: Type of organization employed with from among: Regulatory Bodies / Public Sector Undertakings / Statutory Bodies / Other Government Institutions	

7.	Contact Details Office Address Email: Mobile No.: Land Line No.:	
8.	Name, Designation, email ID, Phone No of Cadre Controlling Authority.	
9.	Name, Designation, email ID, Phone No of Relieving Authority in case selected.	
10.	Date of Birth (attach proof of DOB)	
11.	Age Limit permissible for the post as on the closing date of receipt of application for the post applied for	Age of the applicant on the closing date of receipt of application
12.	Date of Retirement under applicable service rules where employed.	
13.	Educational Qualification*	
	Educational Qualification possessed by the applicant	Date of acquiring the said Qualification (attach self-attested supporting document)

	Educational Qualification possessed by the applicant	Date of acquiring the said Qualification (attach self-attested supporting document)	
14. In case application is for Deputation:			
	Post Held on regular basis (i.e. substantive) basis		
	Scale of pay drawn on regular basis (i.e. substantive) basis		
	Level of Pay drawn on regular basis (i.e. substantive) basis		
	Date from which service rendered in the said level on regular (i.e. substantive) basis		
15. Experience* in case application is for Deputation			
	Grade/ Minimum length of service requirement for the post applied for	Actual service details of applicant in this regard	
	An officer of Central Government or State Governments, or Union Territory Governments: (i) with 03 regular service in the grade rendered after appointment thereto on regular basis in pay Level 8 in the 7th CPC pay matrix or equivalent; or (ii) with two years of regular service in the grade rendered after appointment thereto on regular basis in Level 7 in the 7th CPC pay matrix or equivalent;		
	Essential Experience Required for the post	Experience possessed by the applicant	
		Fields	Length of Service

	<p>minimum three years post-qualification experience as stated in advertisement</p>							
<p>Give details of Experience in Government Service in reverse Chronological order (may attach additional sheet)</p>								
<p>16. Experience* in case application is for Contract:</p> <table border="1" data-bbox="296 696 1380 965"> <thead> <tr> <th data-bbox="296 696 807 763">Requirement for the post applied for</th> <th data-bbox="807 696 1380 763">Actual service details of applicant in this regard</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 763 807 965"> <p>a minimum of three years of relevant experience</p> </td> <td data-bbox="807 763 1380 965"></td> </tr> </tbody> </table> <p>Give details of Experience in Officer Cadre in reverse Chronological order (may attach additional sheet)</p>					Requirement for the post applied for	Actual service details of applicant in this regard	<p>a minimum of three years of relevant experience</p>	
Requirement for the post applied for	Actual service details of applicant in this regard							
<p>a minimum of three years of relevant experience</p>								
17.	<p>Any other information applicant would like to submit in support of your suitability for the post applied for</p>							
18.	<p>Attested copy of last 3 Years APAR attached ** (Kindly mention the period of APAR and the corresponding grades here)</p>							
19.	<p>Copy of Vigilance Clearance attached **</p>							
20.	<p>Statement of Purpose in 100 words</p>							

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Note- Please page number the entire set of application and attach an index of the documents attached.

*Kindly attach copy of Educational Qualification and Experience in support of your application as required for the post being applied for.

** To be filled by Competent Authority forwarding the application.

It is certified that the details given above are true.

Signature of the applicant

Date

It is certified that the details given above are verified with service records of the applicant and found to be correct.

**Signature and Seal of the Competent Authority
of the organization forwarding the application**

Date

**Address, Tel. No., and Email id of the
Competent Authority forwarding the application**